

JWS Action Plan - August 2022

STATUS COLOR LEGEND & TOGGLE

Not Started	In Progress	Delayed	Complete	Waiting on Someone Else
ON	ON	ON	ON	ON

Task	Description	Status	Owner	Assigned To	Anticipated Start Date	Anticipated End Date	Actual Start Date	Actual End Date	Est. Cost	Act. Cost	Comments
1	Bring Flats and HMOs onto the DSR	In Progress	Sharna Quirke	Nigel Harris	01/08/2022	30/11/2022	01/09/2022	28/02/2023	£25K	£25K	Orders been placed for bin. 1 FTE recycling officer assigned to the project. Approx 33% inspections completed. Approx 200 parent properties involved.
2	Review future operating model for the Service	Not Started	Sharna Quirke	External Consultant	01/09/2022	30/11/2022					Verbal update will be provided to reflect key discussions taking place immediately before the joint waste meeting.
3	Undertake horizon scanning exercise	Not Started	Sharna Quirke	External Consultant	01/09/2022	30/10/2022					Verbal update will be provided to reflect key discussions taking place immediately before the joint waste meeting.
4	Fit for purpose round structure now and in the future	Not Started	Sharna Quirke	External Consultant	02/09/2022	01/12/2022					Verbal update will be provided to reflect key discussions taking place immediately before the joint waste meeting.
5	Develop a plan for Food Waste	Not Started	Sharna Quirke	External Consultant	01/09/2022	28/02/2023					Verbal update will be provided to reflect key discussions taking place immediately before the joint waste meeting.
6	Review of Trace / Commercial Waste Service	Not Started	Sharna Quirke	External Consultant	01/09/2022	30/01/2023					Verbal update will be provided to reflect key discussions taking place immediately before the joint waste meeting.
7	Implement rolling direct debit payments	In Progress	Sharna Quirke	Lizzie Barton	01/04/2022	30/09/2022		30/11/2022			Review has been finalised with Customer Services team. Solution will be rolled out in the next few weeks.
8	Fleet review	In Progress	Sharna Quirke	Nigel Harris	01/09/2022	30/12/2022	22/11/2022	25/04/2025			Negotiations for the extension will take place in November 22 (for April 23-25) with SFS the current supplier. Once Cabinet have approved the extension, analysis will be taken to develop a new strategy for fleet procurement for April 2025.
9	Workforce Plan	In Progress	Sharna Quirke	Nigel Harris	01/09/2022	01/10/2022	01/09/2022	30/12/2022			Draft plan has been developed. Currently being socialised with Leadership Team for further input. Due to be shared with key stakeholder by December 2022 for final comment and input. 9 drivers currently in training and recent successful recruitment drive for more loaders and drivers in advance of the Christmas rush.